**Bridgeton Public Charter School  
Regular Board Meeting  
January 18, 2022  
Convenes at 6:00 p.m. in the Community Room at 790 E Commerce Ave, Bridgeton NJ 08302**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board President 6:02 PM | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 17, 2021. | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by Ms. Adele Harris | |
| IV. | ROLL CALL | | |
|  | A. | Adele Harris, President -Present  Edith Johnson, Vice President -Present Mark Dooley, Trustee - Present Ivelisse McBride, Trustee -Absent Vanessa Bones, Trustee – Present | |
|  | B. | Also Present: | |
|  |  | 1. | Kim Garcia, CEO - Absent CCCSN Executive Director- Present  CCCSN Deputy Director -Present Dennis Zakroff, Business Administrator/Board Secretary -Present Christina Murphy, Treasurer - Present Brian Caulford, Comptroller -Present Dr. Valerie James, Principal -Present AnneMarie Lucchesi, Bookkeeper -Absent |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions – None | |
| VI. | OPEN TO PUBLIC | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | EXECUTIVE SESSION -None | | |
| VIII. | OPEN TO PUBLIC | | |
| IX. | APPROVE MINUTES | | |
|  | A. | Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve the Minutes of the Regular and Executive session meetings held on December 21, 2021. | |
|  | B. | ROLL CALL  Ms. Adele Harris – Yes  Ms. Edith Johnson – Yes  Mr. Mark Dooley -Yes  Ms. Vanessa Bones – Yes  All are in favor the motion was carried | |
| X. | OLD BUSINESS -None | | |
| XI. | FINANCE | | |
|  | A. | Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to approve items 1 through 11 Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of December 2021. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of December 2021. (Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills as attached in the amount of $174,125.94. |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5):  December 15, 2021 - $50,785.39  December 30, 2021 - $60,180.73 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend to approve the expense reclassification report for December 2021. (Backup L-6) |
|  |  | 8. | Recommend to approve the proposal with CM3 Building Solutions in the amount of 9,827.00 to upgrade building automation controls (Back-up L-7) |
|  |  | 9. | Recommend to approve the proposal with CM3 Building Solutions in the amount of $5,948.00 to replace two of the heating hot water circulator pumps. (Back-up L-8) |
|  |  | 10. | Recommend to approve the proposal with CM3 Building Solutions in the amount of 6,408.00 to replace compressor in Mcquay unit on the second floor. (Back-up L-9) |
|  |  | 11. | Recommend approval of the 2021-2022 October 15th budget summary and narrative (Back-up L-10) |
|  | B. | ROLL CALL  Ms. Adele Harris – Yes  Ms. Edith Johnson – Yes  Mr. Mark Dooley -Yes  Ms. Vanessa Bones – Yes  All are in favor the motion was carried | |
| XII. | POLICY UPDATES -None | | |
| XIII. | PERSONNEL | | |
|  | A. | Motion by Mr. Mark Dooley and second by Ms. Vanessa Bones to approve items 1 and 2 under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2021-2022 school year as attached. (Backup PER-1) |
|  |  | 2. | Recommend approval of the personnel actions as listed in the attached. (Backup PER-2) |
|  | B. | ROLL CALL  Ms. Adele Harris – Yes  Ms. Edith Johnson – Yes  Mr. Mark Dooley -Yes  Ms. Vanessa Bones – Yes  All are in favor the motion was carried | |
| XIV. | FACILITIES -None | | |
| XV. | SCHOOL OPERATIONS | | |
|  | A. | Motion by Ms. Edith Johnson and second by Mr. Mark Dooley to accept the Principal's reports. | |
|  |  | 1. | Reports as presented by Dr. James |
|  | B. | ROLL CALL  Ms. Adele Harris – Yes  Ms. Edith Johnson – Yes  Mr. Mark Dooley -Yes  Ms. Vanessa Bones – Yes  All are in favor the motion was carried | |
| XVI. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to accept the Executive Director's reports. | |
|  |  | 1. | Report as presented by Mr. Zakroff. |
|  |  | 2. | Reporting on the School Demographics (Back-up E-1) |
|  | B. | ROLL CALL  Ms. Adele Harris – Yes  Ms. Edith Johnson – Yes  Mr. Mark Dooley -Yes  Ms. Vanessa Bones – Yes  All are in favor the motion was carried | |
| XVII. | ADJOURNMENT | | |
|  | A. | Motion by Mr. Mark Dooley and second by Ms. Edith Johnson to adjourn the meeting at 6:42 PM. | |
|  | B. | ROLL CALL  Ms. Adele Harris – Yes  Ms. Edith Johnson – Yes  Mr. Mark Dooley -Yes  Ms. Vanessa Bones – Yes  All are in favor the motion was carried | |
|  | C. | Next Meeting is on February 15, 2022 | |

Respectfully Submitted;

Dennis Zakroff

Business Administrator / Board Secretary