**Bridgeton Public Charter School  
Regular Board Meeting  
November 16, 2021  
6:00 p.m. in the Community Room at 790 E Commerce ST, Bridgeton NJ 08302**

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| I. | CALLED TO ORDER | | |
|  | A. | Call to Order by the Board President 6:03 PM | |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING | | |
|  | A. | Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 17, 2021. | |
| III. | PLEDGE OF ALLEGIANCE | | |
|  | A. | Led by Ms. Adele Harris | |
| IV. | ROLL CALL | | |
|  | A. | Adele Harris, President - Present Edith Johnson, Vice President -Absent Mark Dooley, Trustee -Present Ivelisse McBride, Trustee – Present | |
|  | B. | Also Present: | |
|  |  | 1. | Kim Garcia, CEO - Present CCCSN Executive Director - Present CCCSN Deputy Director - Present Dennis Zakroff, Business Administrator/Board Secretary- Present  Christina Murphy, Treasurer - Present Brian Caulford, Comptroller - Present Dr. Valerie James, Principal - Present Anne Marie Lucchesi, Bookkeeper -Absent  Vanessa Bones potential new board member - Present |
| V. | REVIEW OF AGENDA | | |
|  | A. | Questions | |
| VI. | OPEN TO PUBLIC- No Public present | | |
|  |  | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | EXECUTIVE SESSION- None | | |
| VIII. | OPEN TO PUBLIC- No public present | | |
| IX. | APPROVE MINUTES | | |
|  | A. | Motion by Mr. Mark Dooley and second by Ms. Adele Harris to approve the Minutes of the Regular and Executive session meetings held on October 19, 2021. | |
|  | B. | ROLL CALL  Ms. Adele Harris- Yes  Mr. Mark Dooley- Yes  Ms. Ivelisse McBride- Yes  All were in favor and the motion carried | |
| X. | OLD BUSINESS | | |
| XI. | FINANCE | | |
|  | A. | Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to approve items 1 through 9 under Finance. | |
|  |  | 1. | Recommend approval of line item transfers for the Month of October 2021. (Backup L-1) |
|  |  | 2. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup materials L-2) |
|  |  | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of October 2021. (Backup materials L-3) |
|  |  | 4. | Recommend approval of the bills as attached in the amount of $191237.12 |
|  |  | 5. | Recommend approval of the following payrolls (Backup L-5):  October 31, 2021 - $52,885.07 |
|  |  | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|  |  | 7. | Recommend to approve the expense reclassification report for September 2021. (Backup L-6) |
|  |  | 8. | Resolution to approve the Annual Charter Fiscal Questionnaire (Back-up L-7) |
|  |  | 9. | Recommend to approve the proposal with Inspired Instruction in the amount of $5,400. (Back-up L-8) |
|  | B. | ROLL CALL  Ms. Adele Harris- Yes  Mr. Mark Dooley- Yes  Ms. Ivelisse McBride- Yes  All were in favor and the motion carried | |
| XII. | POLICY UPDATES | | |
|  | A. | Motion by Mr. Mark Dooley and second by Ms. Adele Harris to approve item 1 under Policy. | |
|  |  | 1. | Second Reading and Adoption of Policy Alert #225(See attached) |
|  | B. | ROLL CALL  Ms. Adele Harris- Yes  Mr. Mark Dooley- Yes  Ms. Ivelisse McBride- Yes  All were in favor and the motion carried | |
| XIII. | PERSONNEL | | |
|  | A. | Motion by Mr. Mark Dooley and second by Ms. Adele Harris to approve items 1 and 2 under Personnel. | |
|  |  | 1. | Recommend approval of the staff list and salaries for the 2021-2022 school year as attached. (Backup PER-1) |
|  |  | 2. | Recommend approval of the personnel actions as listed in the attached. (Backup PER-2) |
|  | B. | ROLL CALL  Ms. Adele Harris- Yes  Mr. Mark Dooley- Yes  Ms. Ivelisse McBride- Yes  All were in favor and the motion carried | |
| XIV. | FACILITIES- No Report | | |
| XV. | SCHOOL OPERATIONS | | |
|  | A. | Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to accept the Principal's reports. | |
|  |  | 1. | Reports as presented by Dr. James |
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|  | B. | ROLL CALL  Ms. Adele Harris- Yes  Mr. Mark Dooley- Yes  Ms. Ivelisse McBride- Yes  All were in favor and the motion carried | |
| XVI. | EXECUTIVE DIRECTOR'S REPORT | | |
|  | A. | Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to accept the Executive Director's reports. | |
|  |  | 1. | Report as presented by Dr. Garcia and Mrs. Kim Garcia.  The goal in the reporting by the Principal is to incorporate my data the presentation  The added use of Facebook and working to improve our presence on Social Media.  The future reports will provide more information on the effect Social Media is having on recruitment and being to measure those metrics  They will also incorporate more demographics as required by the NJDOE  Working on a grant to replace the HVAC system at Bridgeton Public Charter School |
|  | B. | ROLL CALL  Ms. Adele Harris- Yes  Mr. Mark Dooley- Yes  Ms. Ivelisse McBride- Yes  All were in favor and the motion carried | |
| XVII. | ADJOURNMENT | | |
|  | A. | Motion by Mr. Mark Dooley and second by Ms. Ivelisse McBride to adjourn the meeting at 6:39 PM. | |
|  | B. | ROLL CALL  Ms. Adele Harris- Yes  Mr. Mark Dooley- Yes  Ms. Ivelisse McBride- Yes  All were in favor and the motion carried | |
|  | C. | Next Meeting is on December 21, 2021 | |

Respectfully Submitted;

Dennis Zakroff

Business Administrator / Board Secretary