

Bridgeton Public Charter School  
Regular Board Meeting Minutes  
November 21, 2017

convenes at 6:00 p.m. in the Board Conference Room at 790 E. Commerce St., Bridgeton, NJ  
08302

- I. CALLED TO ORDER
  - A. Call to Order by the Board President at 6:03 PM.
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
  - A. Public Notice of this Meeting was advertised in the South Jersey Times on October 18, 2017.
- III. PLEDGE OF ALLEGIANCE
  - A. Led by Angela Dooley
- IV. ROLL CALL
  - A. Angela Dooley -PRESENT  
Steve Thomas - ABSENT  
Taneka Singleton - PRESENT  
Dennis Thompson - PRESENT  
Adele Harris -ABSENT
  - B. Also Present:
    1. CCCSN - Executive Director - PRESENT  
CCCSN - Deputy Director - ABSENT  
Christina Murphy - Business Administrator - PRESENT  
Dr. Jones-Booker – Principal - PRESENT
- V. EXECUTIVE SESSION
  - A. Motion by Taneka Singleton and second by Dennis Thompson to enter into Executive session at 6:04 PM to discuss staff resignations, terminations and personnel transfers, Board Self-Evaluation and CCCSN Evaluation.
  - B. ROLL CALL  
Angela Dooley -YES  
Taneka Singleton - YES  
Dennis Thompson – YES  
**Motion passed on a unanimous Roll Call vote.**
  - C. Motion by Taneka Singleton and second by Dennis Thompson to return to Regular session at 6:10 PM.
  - D. ROLL CALL  
Angela Dooley -YES  
Taneka Singleton - YES  
Dennis Thompson – YES  
**Motion passed on a unanimous Roll Call vote.**
- VI. BOARD SELF-EVALUATION
  - A. Motion by Dennis Thompson and second by Taneka Singleton to approve the Board Self-Evaluation as discussed in Executive Session and as attached. (Backup B-1)

- B. ROLL CALL
  - Angela Dooley -YES
  - Taneka Singleton - YES
  - Dennis Thompson – YES

**Motion passed on a unanimous Roll Call vote.**
- VII. CUMBERLAND COUNTY CHARTER NETWORK EVALUATION
  - A. Motion by Dennis Thompson and second by Taneka Singleton to table the Cumberland County Charter School Network Evaluation as discussed in Executive Session and as attached until the December 2017 meeting. (Backup N-1)
  - B. ROLL CALL
    - Angela Dooley -YES
    - Taneka Singleton - YES
    - Dennis Thompson – YES

**Motion passed on a unanimous Roll Call vote.**
- VIII. OPEN TO PUBLIC - None
- IX. APPROVE MINUTES
  - A. Motion by Taneka Singleton and second by Dennis Thompson to approve the Minutes of the Regular session meeting held on October 19, 2017. (Backup M-1)
  - B. ROLL CALL
    - Angela Dooley -YES
    - Taneka Singleton - YES
    - Dennis Thompson – YES

**Motion passed on a unanimous Roll Call vote.**
- X. OLD BUSINESS - None
- XI. FINANCE
  - A. Motion by Dennis Thompson and second by Taneka Singleton to approve items #1 through #13 under Finance.
    - 1. Recommend approval of line item transfers for the Month of October 2017. (Backup L-1)
    - 2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2)
    - 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2017. The Treasurer's Report and the Secretary's Reports are in agreement for the month of October 2017.(Backup materials L-3)
    - 4. Recommend approval of the bills as attached in the amount of \$205,188.79 (Backup L-4)
    - 5. Recommend approval of the following payrolls (Backup L-5):
      - October 31, 2017 - \$32,908.80
      - November 15, 2017 - \$28,366.43
    - 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, that to the best of our knowledge, no

major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Recommend approval of the expense reclassification report for October 2017. (Backup L-6)
8. Recommend approval to memorialize the attached transfers as presented by the school's auditor to close the 2016-2017 accounting records. (Backup L-7)
9. Recommend approval of a contract with Inspired Instruction, LLC in the amount of \$5,000 to be charged to Title IIA for teacher professional development. (Backup L-8)
10. Recommend approval for Dr. Jones-Booker, Principal, to attend the NJ School IPM Coordinator training on May 4, 2018 at the Camden County Vocational Technical School. Registration is free and travel to be reimbursed per statute.(Backup L-9)
11. Recommend approval to contract with J. Bishop Construction to provide snow removal services for the 2017-18 school year at the attached rates. (Backup L-10)
12. Recommend approval to ratify a contract with Jeff Chierici, School Psychologist for 2017-18 at the attached rates. (Backup L-11)
13. Recommend approval to submit an amendment to the Department of Education, Office of Charter Schools, to change the school calendar from 200 days to 195 days beginning with the 2017-18 school year.

B. ROLL CALL

Angela Dooley -YES

Taneka Singleton - YES

Dennis Thompson – YES

**Motion passed on a unanimous Roll Call vote.**

XII. POLICY UPDATES – None at this time

XIII. PERSONNEL

A. Motion by Dennis Thompson and second by Taneka Singley on to approve items #1 through #4 under Personnel.

1. Recommend approval of the staff list and salaries as attached. (Backup PER-1)
2. Recommend approval to accept the resignation of Tyler Frederick, Novice Teacher, effective December 26, 2017. (Backup PER-2)
3. Recommend approval to ratify the early release of Renee Hender, Teacher, from her contract effective October 27, 2017.
4. Recommend approval to ratify the early release of Dorothy Hetzell, Teacher, from her contract effective October 27, 2017.

B. ROLL CALL

Angela Dooley -YES

Taneka Singleton - YES

Dennis Thompson – YES

**Motion passed on a unanimous Roll Call vote.**

XIV. FACILITIES

A. Lighting retrofit is 95% complete. Should be finalized in the next two weeks.

XV. COMMUNITY

A. Motion by Taneka Singleton and second by Dennis Thompson to participate in the Reading with the Soul program. (Backup C-1)

B. ROLL CALL

Angela Dooley -YES

Taneka Singleton - YES

Dennis Thompson – YES

**Motion passed on a unanimous Roll Call vote.**

XVI. PRINCIPAL'S REPORT

A. Motion by Taneka Singleton and second by Dennis Thompson to accept the Principal's report. (Backup P-1)

1. Reports as presented by Dr. Jones-Booker.

B. ROLL CALL

Angela Dooley -YES

Taneka Singleton - YES

Dennis Thompson – YES

**Motion passed on a unanimous Roll Call vote.**

XVII. ADJOURNMENT

A. Motion by Dennis Thompson and second by Taneka Singleton to adjourn the meeting at 6:40 PM.

B. ALL IN FAVOR

Voice Vote – Three (3) AYES

C. Next Meeting December 19, 2017

Respectfully Submitted,



Christina Murphy  
Business Administrator

**Bridgeton Public Charter School Board of Trustees Meeting Executive Session –**  
Tuesday, November 21, 2017, convened at 6:04 PM at the Bridgeton Public Charter School,  
790 E. Commerce St., Bridgeton, NJ 08302.

**I. Executive Session**

Motion by Taneka Singleton and second by Dennis Thompson to enter into  
Executive Session at 6:04 PM to discuss the following:

Staff Resignations

Terminations

Personnel Transfers

Board Self-Evaluation

CCCSN Evaluation

**ROLL CALL**

Angela Dooley -YES

Taneka Singleton - YES

Dennis Thompson – YES

**Motion passed on a unanimous Roll Call vote.**

**II. Roll Call**

Angela Dooley - PRESENT

Taneka Singleton - PRESENT

Dennis Thompson - PRESENT

Also Present:

CCCSN Executive Director

Christina Murphy – Business Administrator

Dr. Jones-Booker– Principal

**II. Discussion**

- Terminations
- Resignations
- Personnel Transfers
- Board Self-Evaluation
- CCCSN Evaluation

**IV. Return to Open Session**

Motion by Taneka Singleton and second by Dennis Thompson to return to

regular session at 6:10 PM.

**ROLL CALL**

Angela Dooley -YES

Taneka Singleton - YES

Dennis Thompson – YES

**Motion passed on a unanimous Roll Call vote.**

Respectfully submitted,



Christina Murphy  
Business Administrator