

**Bridgeton Public Charter School
Regular Board Meeting Minutes
October 19, 2017**

**convenes at 6:00 p.m. in the Board Conference Room at 790 E. Commerce St.,
Bridgeton, NJ 08302**

I. CALLED TO ORDER

A. Call to Order by the Board President at 6:01 PM.

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times on October 18, 2017.

III. PLEDGE OF ALLEGIANCE

A. Led by Angela Dooley

IV. ROLL CALL

A. Angela Dooley -PRESENT
Steve Thomas - PRESENT
Taneka Singleton - PRESENT
Dennis Thompson - PRESENT
Adele Harris - PRESENT

B. Also Present:

1. CCCSN - Executive Director - PRESENT
Christina Murphy - Business Administrator - PRESENT
Douglas McGarry - Board Secretary - PRESENT
Dr. Jones-Booker – Principal - PRESENT

V. EXECUTIVE SESSION

A. Motion by Steve Thomas and second by Adele Harris to enter into Executive session at 6:02 PM to discuss staff resignations, terminations and personnel transfers.

B. ROLL CALL

Angela Dooley -YES
Steve Thomas - YES
Taneka Singleton - YES
Dennis Thompson - YES
Adele Harris – YES

Motion passed by unanimous Roll Call vote.

C. Motion by Dennis Thompson and second by Taneka Singleton to return to Regular session at 6:19 PM.

D. ROLL CALL

Angela Dooley -YES
Steve Thomas - YES
Taneka Singleton - YES
Dennis Thompson - YES
Adele Harris – YES

Motion passed by unanimous Roll Call vote.

VI. OPEN TO PUBLIC - None

VII. APPROVE MINUTES

A. Motion by Steve Thomas and second by Dennis Thompson to approve the Minutes of the Regular session meeting held on September 19, 2017. (Backup M-1)

B. ROLL CALL

Angela Dooley -YES

Steve Thomas - YES

Taneka Singleton - YES

Dennis Thompson - YES

Adele Harris – YES

Motion passed by unanimous Roll Call vote.

VIII. OLD BUSINESS - None

IX. FINANCE

A. Motion by Taneka Singleton and second by Steve Thomas to approve items #1 through #15 under Finance.

1. Recommend approval of line item transfers for the Month of September 2017. (Backup L-1)

2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2)

3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2017. The Treasurer's Report and the Secretary's Reports are in agreement for the month of September 2017.(Backup materials L-3)

4. Recommend approval of the bills as attached in the amount of \$247,842.50. (Backup L-4)

5. Recommend approval of the following payrolls (Backup L-5):

September 30, 2017 - \$40,500.35

October 15, 2017 - \$37,168.25

6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Recommend approval of the expense reclassification report for September 2017. (Backup L-6)

8. Recommend approval of field trips to the Cumberland County Library, Holly City Family Center, and the Levoy Theatre as attached. (Backup L-7)

9. Recommend approval to ratify the submission of the Villageworks Student Safety Grant application in conjunction with the Cumberland County Charter School Network.
10. Recommend approval of the Memorandum of Understanding with Villageworks Inc. and Cumberland County Charter School Network for the implementation of the Student Safety grant. (Backup L-8)
11. Recommend approval for Christina Murphy, Business Administrator, to attend the NJ School Nutrition Association Annual Conference in Atlantic City, NJ November 8-10, 2017 at a cost of \$150.00. Travel will be reimbursed per statute. (Backup L-9)
12. Recommend approval to charge the following personnel to Title I from August 28, 2017 through October 13, 2017
Deborah Watts - full salary
Samantha Baer - full salary
Tyler Frederick - full salary
Dorothy Hetzell - full salary
13. Recommend approval to charge the following personnel and amounts to Title I beginning October 16, 2017, for the remainder of the school year:
Samantha Baer - \$20,000
Dorothy Hetzell - \$20,000
Yomara Andujar - \$16,000
Dr. Jones-Booker - \$15,000
14. Recommend approval to accept a grant award from the NJ Department of Families to implement the NJ Child Assault Prevention program for 2017-18. (Backup L-10)
15. Recommend approval to award a contract to Daycare Cleaning Services for Custodial Services for 2017-18 at a cost of \$2,800 per month.

B. ROLL CALL

- Angela Dooley - YES
- Steve Thomas - YES
- Taneka Singleton - YES
- Dennis Thompson - YES
- Adele Harris - YES

Motion passed by unanimous Roll Call vote.

X. POLICY UPDATES

- A. Motion by Adele Harris and second by Dennis Thompson to approve items #1 and #2 under Policy.

1. Recommend approval of the Second Reading of Policies and Regulations as attached in Strauss-Esmay Policy Alert #213. (Backup POL-1)
2. Recommend approval of the second reading of Policy 8550, Unpaid Meal Charges (revised). (Backup POL-2)

B. ROLL CALL

- Angela Dooley - YES
- Steve Thomas - YES

Taneka Singleton - YES
Dennis Thompson - YES
Adele Harris – YES

Motion passed by unanimous Roll Call vote.

XI. PERSONNEL

- A. Motion by Taneka Singleton and second by Dennis Thompson to approve items #1 through #8 under Personnel.
1. Recommend approval of the staff list and salaries as attached. (Backup PER-1)
 2. Recommend approval to accept the resignation of Michael Leek, Teacher, effective December 2, 2017. Mr. Leek was released from his contract on October 13, 2017.(Backup PER-2)
 3. Recommend approval to accept the resignation of Lisa Holliday, Teacher, effective November 25, 2017. Ms. Holliday was released from her contract on September 26, 2017. (Backup PER-3)
 4. Recommend approval to accept the resignation of Jamie Howell, Teacher, effective November 26, 2017. Ms. Howell was released from her contract on October 10, 2017. (Backup PER-4)
 5. Recommend approval to accept the resignation of Renee Hender Teacher, effective December 11, 2017. (Backup PER-5)
 6. Recommend approval to accept the resignation of Dorothy Hetzell, Teacher, effective December 15, 2017. (Backup PER-6)
 7. Recommend approval to ratify the termination of Deborah Watts, Aide, for cause, effective October 13, 2017.
 8. Recommend approval of the following personnel for the Before and After Care program at an hourly rate of \$15.
Courtney McLaughlin
Samantha Baer
Judy Stanford-Grady

B. ROLL CALL

Angela Dooley -YES
Steve Thomas - YES
Taneka Singleton - YES
Dennis Thompson - YES
Adele Harris – YES

Motion passed by unanimous Roll Call vote.

XII. FACILITIES – update by Mr. McGarry

1. Power outage on 10/13/17
2. Lighting retrofit scheduled for 10/27/17

XIII. COMMUNITY

XIV. PRINCIPAL'S REPORT

- A. Motion by Steve Thomas and second by Adele Harris to accept the Principal's report. (Backup P-1)
1. Reports as presented by Dr. Jones-Booker.

- B. ROLL CALL
Angela Dooley -YES
Steve Thomas - YES
Taneka Singleton - YES
Dennis Thompson - YES
Adele Harris – YES

Motion passed by unanimous Roll Call vote.

XV. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Steve Thomas and second by Adele Harris to accept the Executive Director's report.
1. Report as presented by the CCCSN representative.
 - a. Building refinance with Highmark complete
 - b. Budget and October 15th enrollment
 - c. Possible playground purchase

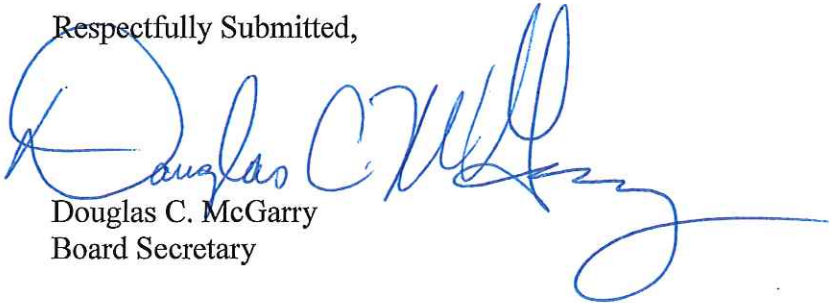
- B. ROLL CALL
Angela Dooley -YES
Steve Thomas - YES
Taneka Singleton - YES
Dennis Thompson - YES
Adele Harris – YES

Motion passed by unanimous Roll Call vote.

XVI. ADJOURNMENT

- A. Motion by Taneka Singleton and second by Dennis Thompson to adjourn the meeting at 6:44 PM.
- B. ALL IN FAVOR
Voice Vote - Five (5) AYES
Next Meeting November 21, 2017

Respectfully Submitted,



Douglas C. McGarry
Board Secretary

Bridgeton Public Charter School Board of Trustees Meeting Executive Session - Thursday, October 19, 2017 - convened at 6:02 PM at the Bridgeton Public Charter School 790 E. Commerce St., Bridgeton, NJ 08302.

I. Executive Session

Motion by Steve Thomas and second by Adele Harris to enter into Executive/Closed Session at 6:02 PM to discuss staff resignations, terminations and personnel transfers.

ROLL CALL TO ENTER INTO EXECUTIVE SESSION

Angela Dooley - YES
Steve Thomas - YES
Taneka Singleton - YES
Dennis Thompson - YES
Adele Harris - YES

Motion passed by unanimous roll call vote.

II. Roll Call

Angela Dooley - PRESENT
Steve Thomas - PRESENT
Taneka Singleton - PRESENT
Dennis Thompson - PRESENT
Adele Harris - PRESENT

Also Present

Ann F. Garcia, Ed. D - PRESENT
Douglas McGarry - Board Secretary - PRESENT
Christina Murphy - Business Administrator - PRESENT
Dr. Jones-Booker - Principal - PRESENT

III. Discussion

- Resignations
- Terminations
- Staff transfers

IV. **Return to Open Session**

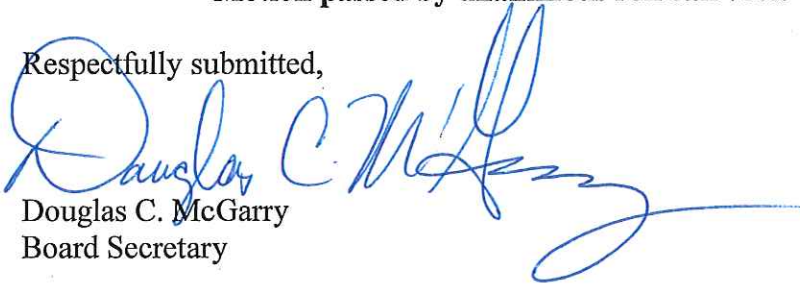
Motion by Dennis Thompson and second by Taneka Singleton to return to regular session at 6:19 PM.

ROLL CALL TO RETURN TO REGULAR SESSION

| | |
|------------------|-------|
| Angela Dooley | - YES |
| Steve Thomas | - YES |
| Taneka Singleton | - YES |
| Dennis Thompson | - YES |
| Adele Harris | - YES |

Motion passed by unanimous roll call vote.

Respectfully submitted,



Douglas C. McGarry
Board Secretary