

Bridgeton Public Charter School
Regular Board Meeting
September 19, 2017
6:00 p.m. in the 790 E. Commerce St., Bridgeton, NJ 08302

- I. CALLED TO ORDER
 - A. Call to Order by the Board Vice-President 6:03 PM.
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times on June 30, 2017.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Steve Thomas.
- IV. ROLL CALL
 - A. Angela Dooley -Absent
Steve Thomas - Present
Taneka Singleton -Absent
Dennis Thompson -Present
Adele Harris -Present
 - B. Also Present:
 - 1. CCCSN - Executive Director - Present
CCCSN - Deputy Director - Present
Christina Murphy - Present
Douglas McGarry - Present
Dr. Jones-Booker - Present
- V. OPEN TO PUBLIC - none
- VI. APPROVE MINUTES
 - A. Motion by Dennis Thompson and second by Adele Harris to approve the Minutes of the Regular and Executive session meetings held on August 15, 2017. (Backup M-1)
 - B. **Roll call to approve Minutes.**
Steve Thomas - Yes
Dennis Thompson - Yes
Adele Harris - Yes
Motion passed on unanimous Roll call vote.
- VII. OLD BUSINESS - none
- VIII. FINANCE
 - A. Motion by Adele Harris and second by Dennis Thompson to approve items #1 through #13 under Finance.
 - 1. Recommend approval of line item transfers for the Month of August 2017. (Backup L-1)
 - 2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2017. The Board

Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2)

3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2017. The Treasurer's Report and the Secretary's Reports are in agreement for the month of August 2017.(Backup materials L-3)
 4. Recommend approval of the bills as attached in the amount of \$219,300.07. (Backup L-4)
 5. Recommend approval of the following payrolls (Backup L-5):
August 31, 2017 - \$14,026.51
September 15, 2017 - \$46,779.40
 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 7. Recommend approval of the expense reclassification report for August 2017. (Backup L-6)
 8. Recommend approval of a Retainer and Fee Agreement for Collection Cases with Michael R. Mazzoni, P.A., Attorneys at Law. (Backup L-7)
 9. Recommend approval of Section 125 Cafeteria Plan for 2018 with Bowman & Company. (Backup L-8)
 10. Recommend approval for Christina Murphy, Business Administrator, to attend the School Law Update Seminar, in Mount laurel, NJ November 14, 2017 at a cost of \$100.00. Travel will be reimbursed per statute. (Backup L-10)
 11. Recommend approval for Christina Murphy, Business Administrator, to attend the NJ Charter School Conference in Newark, NJ October 17 & 18, 2017 at a cost of \$295.00. Travel will be reimbursed per statute. (Backup L-11)
 12. Recommend approval of a contract with the Heartland School Solutions for online payments for school trips, etc. (Backup L-12)
 13. Recommend approval of a rental agreement with Holly City Family Center for swim lessons. (Backup L-13)
- B. **Roll Call for items #1 through #13 under Finance.**
Steve Thomas - Yes
Dennis Thompson - Yes
Adele Harris - Yes
Motion passed on unanimous Roll call vote.

IX. POLICY UPDATES

- A. Motion by Dennis Thompson and second by Adele Harris to approve items #1 and #2 under Policy.
 - 1. Recommend approval of the first reading of policies and regulations as attached in Policy Alert 213. (Backup POL-1)
 - 2. Recommend approval of the first reading of Policy 8550, Unpaid Meal Charges (revised). (Backup POL-2)

B. Roll Call for items #1 and #2 under Policy.

Steve Thomas - Yes

Dennis Thompson - Yes

Adele Harris - Yes

Motion passed on unanimous Roll call vote.

X. PERSONNEL

- A. Motion by Adele Harris and second by Dennis Thompson to approve items #1 and #2 under Personnel.

- 1. Recommend approval of the staff list and salaries for the 2017-18 school year as attached. (Backup PER-1)

- 2. Recommend approval to hire the following Personnel for the 2017-2018 school year:

- Dorothy Hetzell, Novice Teacher, at an annual salary of \$25,000

B. Roll Call for items #1 and #2 under Personnel.

Steve Thomas - Yes

Dennis Thompson - Yes

Adele Harris - Yes

Motion passed on unanimous Roll call vote.

XI. FACILITIES

- 1. Lighting update

- 2. Flood Repairs

- 3. Loan Discussion, Highmark & EPR, NJ Community Capital

XII. COMMUNITY - nothing to report at this time

XIII. PRINCIPAL'S REPORT

- A. Motion by Adele Harris and second by Dennis Thompson to accept the Principal's report. (Backup P-1)

- 1. Reports as presented by Dr. Jones-Booker.

- 2. Revised Assessment Calendar

B. Roll Call to approve the Principal's Report.

Steve Thomas - Yes

Dennis Thompson - Yes

Adele Harris - Yes

Motion passed on unanimous Roll call vote.

XIV. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Adele Harris and second by Dennis Thompson to accept the Executive Director's report.

1. Report as presented by the CCCSN Representative.

B. Roll Call to approve the Executive Director's Report.

Steve Thomas - Yes

Dennis Thompson - Yes

Adele Harris - Yes

Motion passed on unanimous Roll call vote.

XV. ADJOURNMENT

A. Motion by Dennis Thompson and second by Adele Harris to adjourn the meeting at 7:40 PM.

B. Next Meeting October 17, 2017.

C. **ALL IN FAVOR – Three (3) AYES**

Respectfully Submitted,

Douglas McGarry
Board Secretary

