

Bridgeton Public Charter School
Regular Board Meeting
August 15, 2017
6:00 p.m. in the 790 E. Commerce St., Bridgeton, NJ 08302

I. CALLED TO ORDER

A. Call to Order by the Board President 6:03 PM.

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times on June 30, 2017.

III. PLEDGE OF ALLEGIANCE

A. Led by Angela Dooley.

IV. ROLL CALL

A. Angela Dooley -Present
Steve Thomas -Present
Taneka Singleton -Present
Dennis Thompson -Absent
Adele Harris -Present

B. Also Present:

1. CCCSN - Executive Director -Present
CCCSN - Deputy Director -Present
Christina Murphy -Present
Douglas McGarry -Present
Dr. Jones-Booker -Present

V. OPEN TO PUBLIC - none

VI. EXECUTIVE SESSION

A. Motion by Steve Thomas and second by Taneka Singleton to enter into Executive session at 6:04 PM for an update on legal and personnel issues.

B. **Roll call to Enter into Executive session.**

Angela Dooley - Yes
Steve Thomas - Yes
Taneka Singleton - Yes
Adele Harris - Yes

Motion passed on unanimous Roll call vote.

C. Motion by Adele Harris and second by Taneka Singleton to return to Regular session at 6:09 PM.

D. **Roll call to return to Regular session.**

Angela Dooley - Yes
Steve Thomas - Yes
Taneka Singleton - Yes
Adele Harris - Yes

Motion passed on unanimous Roll call vote.

VII. APPROVE MINUTES

A. Motion by Steve Thomas and second by Adele Harris to approve the Minutes of the Regular and Executive session meetings held on July 18, 2017.
(Backup M-1)

B. Roll call to approve Minutes.

Angela Dooley - Yes

Steve Thomas - Yes

Taneka Singleton - Yes

Adele Harris - Yes

Motion passed on unanimous Roll call vote.

VIII. OLD BUSINESS - none

IX. FINANCE

A. Motion by Taneka Singleton and second by Steve Thomas to approve items #1 through #14 under Finance.

1. Recommend approval of line item transfers for the Months of June and July 2017. (Backup L-1)

2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the months of June and July 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2)

3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of June and July 2017. The Treasurer's Report and the Secretary's Reports are in agreement for the months of June and July 2017.(Backup materials L-3)

4. Recommend approval of the bills as attached in the amount of \$94,990.35 for the period June 30, 2017 and \$142,650.94 for the period July 1, 2017 to August 15, 2017.(Backup L-4)

5. Recommend approval of the following payrolls: (Backup L-5)
July 31, 2017 - \$13,937.97
August 15, 2017 - \$13,937.97

6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Recommend approval of the expense reclassification report for June 2017. (Backup L-6)

8. Recommend approval of the NWEA Virtual Applying Reports Workshop, Cost \$500.00.

9. Recommend approval of the revised ESSA Grant amounts as follows:
(Backup L-7)
Title I Basic - \$165,020
Title II Part A - \$12,576
Title IV - \$10,000
10. Recommend approval of a contract with Professional Medical Staffing, LLC , to provide substitute nurses as needed. Effective September 1, 2017 until June 30, 2018. (Backup L-8)
11. Recommend approval for the Direct Install Application and Participation Agreement. (Backup L-9)
12. Recommend approval to establish Oppenhemier Funds as a 403(b)fund manager for employees. (Backup L-10)
13. Recommend approval of the final 2016-17 budget and narrative as attached resulting in a net decrease of \$(122,413) based upon the June 30, 2017 enrollment count. (Backup L-11)
14. Recommend approval of a contract with Selfridge Consultants, LLC, as attached for the 2017-18 school year. (Backup L-12)

B. Roll Call for items #1 through #14 under Finance.

- Angela Dooley - Yes
- Steve Thomas - Yes
- Taneka Singleton - Yes
- Adele Harris - Yes

Motion passed on unanimous Roll call vote.

X. POLICY UPDATES

A. Motion by Taneka Singleton and second by Adele Harris to approve items #1 and #2 under Policy.

1. Recommend approval for the 2017-2018 Emergency Procedures Manual.(Backup POL-1)
2. Recommend approval of the first reading of policies and regulations as attached in Policy Alert 213. (Backup POL-2)

B. Roll call for items #1 and #2 under Policy.

- Angela Dooley - Yes
- Steve Thomas - Yes
- Taneka Singleton - Yes
- Adele Harris - Yes

Motion passed on unanimous Roll call vote.

XI. PERSONNEL

A. Motion by Adele Harris and second by Steve Thomas to approve items #1 through #3 under Personnel.

1. Recommend approval of the staff list and salaries for the 2017-18 school year as attached. (Backup PER-1)
2. Recommend approval to accept the resignation of Salimah Mercer, Teacher, Effective September 22, 2017. (Backup PER-2)

3. Recommend approval to hire the following Personnel for the 2017-2018 school year:
Jamie Howell, Teacher, at an annual salary of \$45,000.
Samantha Baer, Novice Teacher, at an annual salary of \$25,000
Tyler Frederick, Novice Phys. Ed. Teacher, at an annual salary of \$25,000
Maryanne McCarty, P/T school nurse at a rate of \$100 per diem.

B. Roll Call for items #1 through #3 under Personnel.

- Angela Dooley - Yes
- Steve Thomas - Yes
- Taneka Singleton - Yes
- Adele Harris - Yes

Motion passed on unanimous Roll call vote.

XII. FACILITIES - Discussed in Executive

- A. HVAC Issues/flood
- B. Lighting Upgrade

XIII. COMMUNITY - none

XIV. PRINCIPAL'S REPORT

- A. Motion by Taneka Singleton and second by Adele Harris to accept the Principal's report items #1 through #5.
 1. Reports as presented by Dr. Jones-Booker. (Backup P-1)
 2. Recommend approval of the 2017-2018 Novel List. (Backup P-2)
 3. Recommend approval of the 2017-18 Bridgeton After School Clubs. (Backup P-3)
 4. Recommend approval of the NJDOE School Self-Assessment for determining grades under the Anti-Bullying Bill of Rights Act. (Backup P-4)
 5. Recommend approval of the Band for Today program for student instrumental lessons. (Backup P-5)

B. Roll Call to approve the Principal's Report.

- Angela Dooley - Yes
- Steve Thomas - Yes
- Taneka Singleton - Yes
- Adele Harris - Yes

Motion passed on unanimous Roll call vote.

XV. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Steve Thomas and second by Taneka Singleton to accept the Executive Director's report.
 1. Report as presented by the CCCSN Representative.
 1. Band for Today Program
 2. Building
 3. Staffing

B. Roll call to approve Executive Director's Report.

- Angela Dooley - Yes

Steve Thomas - Yes
Taneka Singleton - Yes
Adele Harris - Yes

Motion passed on unanimous Roll call vote.

XVI. ADJOURNMENT

- A. Motion by Adele Harris and second by Taneka Singleton to adjourn the meeting at 6:45 PM.
- B. **ALL IN FAVOR - Four (4) AYES**
- C. Next Meeting September 19, 2017.

Respectfully Submitted,


Douglas McGarry
Board Secretary

EXECUTIVE SESSION MINUTES

Bridgeton Public Charter School Board of Trustees Meeting Executive Session – Tuesday, August 15, 2017, convened at 6:03 PM in the Board Conference Room, at the Bridgeton Public Charter School 790 E. Commerce St., Bridgeton, NJ 08302

I. Executive Session

Motion by Steve Thomas and second by Taneka Singleton to enter into Executive/Closed Session at 6:03 PM for an update on personnel issues.

ROLL CALL TO ENTER INTO EXECUTIVE/CLOSED SESSION

ROLL CALL

Angela Dooley -YES
Taneka Singleton -YES
Adele Harris -YES
Steve Thomas -YES

Motion passed on a unanimous roll call vote.

II. Roll Call

ROLL CALL

Angela Dooley - Present
Taneka Singleton - Present
Dennis Thompson - Absent
Adele Harris - Present
Steve Thomas -Present

Also present:

CCCSN Executive Director
CCCSN Deputy Director
Christine Murphy
Douglas McGarry
Dr. Jones-Booker

III. Discussion

1. Personnel
 - a. Resignations
 - b. Terminations

IV. Return to Open Session

Motion by Adele Harris and second by Taneka Singleton to return to regular session at 6:09 PM.

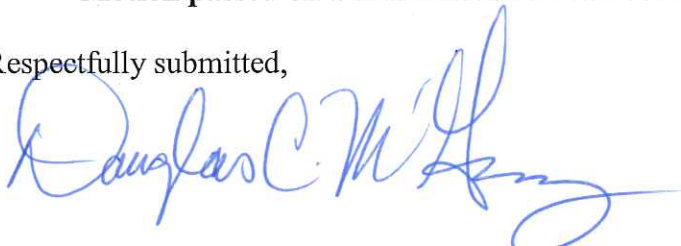
ROLL CALL TO RETURN TO REGULAR SESSION

ROLL CALL

Angela Dooley -YES
Taneka Singleton -YES
Adele Harris -YES
Steve Thomas -YES

Motion passed on a unanimous roll call vote.

Respectfully submitted,



EXECUTIVE SESSION MINUTES

Douglas C. McGarry
Board Secretary