

Bridgeton Public Charter School – Request for Quote – Snow Removal
Services 2017-2018

DETAILED SPECIFICATIONS (DS)

Snow Plowing Services

DS-1 BACKGROUND AND PURPOSE

The purpose of this Request for Quote (RFQ) and requirement contract that results is to supply snow plowing, removal and salting services at the Bridgeton Public Charter School (BPCS), 790 E. Commerce St., Bridgeton, NJ 08302.

Snow plowing, removal and salting services will be performed seven (7) days per week (Sunday through Saturday), including holidays, at the E. Commerce Street location.

DS-2 DESCRIPTION OF SERVICES AT VPCS

All work at the BPCS building shall be performed between the hours of 4:30 a.m. to 6:30 a.m. and on-call as needed with lots and sidewalks clean for employees entering the facility by 7:00 a.m. on days that school is in session.

Contractor shall ensure that walkways, and parking lots shall be cleared to permit access to the property by the start of business day, 7:00 a.m., if snow accumulation of more than 1” occurs.

Contractor to supply all labor, snowplows, front-end loaders, dump trucks, shovels, snow blowers, ice melt, salt, salt spreaders (hand & truck), and safety equipment needed to complete the work. Salt or ice melt will not be stored at the District’s property.

1. Snowfall: Plowing and salting of all paved areas, entrances, and clearing/de-icing of all walkways during storms, to permit access and movement of staff if snowfall of more than 1” occurs. It is the Contractor’s responsibility to return to the property to keep the entrances, drive aisles, and sidewalks free from ice and snow. At no time, shall there be a hazardous/life safety condition.

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Cars parked in the lot may be coordinated for movement through the School Principal, only during the hours of 7:00 a.m. to 3:00 p.m.

2. Slippery Conditions Anytime: When surfaces are slippery and/or temperatures are at or below freezing, the contractor is responsible for applying ice melt, which must be spread on sidewalks and walkways and salt must be spread onto all the parking lot areas.
3. Charges for Services: The contractor will submit a breakout with different line item prices itemized to cover the cost of each service of plowing, shoveling, and snowplowing, salting and de-icing during and after a snowstorm. Charges shall be tiered based upon the amount of snowfall, in inches; i.e. 1”-3”, 4”-6”, 7”-9”, 9”-12” and 12”+. The contractor shall also submit pricing for the application of salt and ice melt only. The Contractor will not submit additional charges for “during storm clean-up”.
4. Approved Areas: Contractor will pile snow in areas approved by BPCS.
5. Additional Salting & De-icing: As requested by the Facilities Director, contractor may be asked to provide additional salting and de-icing on grounds. This would be in addition to the normal storm accumulations specifications and should be considered to cover the same areas but only when requested by the Building Manager.

This request would be required to be filled within 1 hour of the Building Manager’s call.

6. Inspections: Contractor will inspect Property for pre-existing damage and submit a report detailing all pre-existing damage by commencement of contract award.
7. Curb Indicators: Contractor is required to install curb indicators before the first snowfall. Contractor will not submit any charge for curb indicators.
8. Damage: Contractor is required to make arrangements satisfactory to BPCS to repair any damage to Property and to remove all curb indicators before final payment and/or contract termination/expiration.

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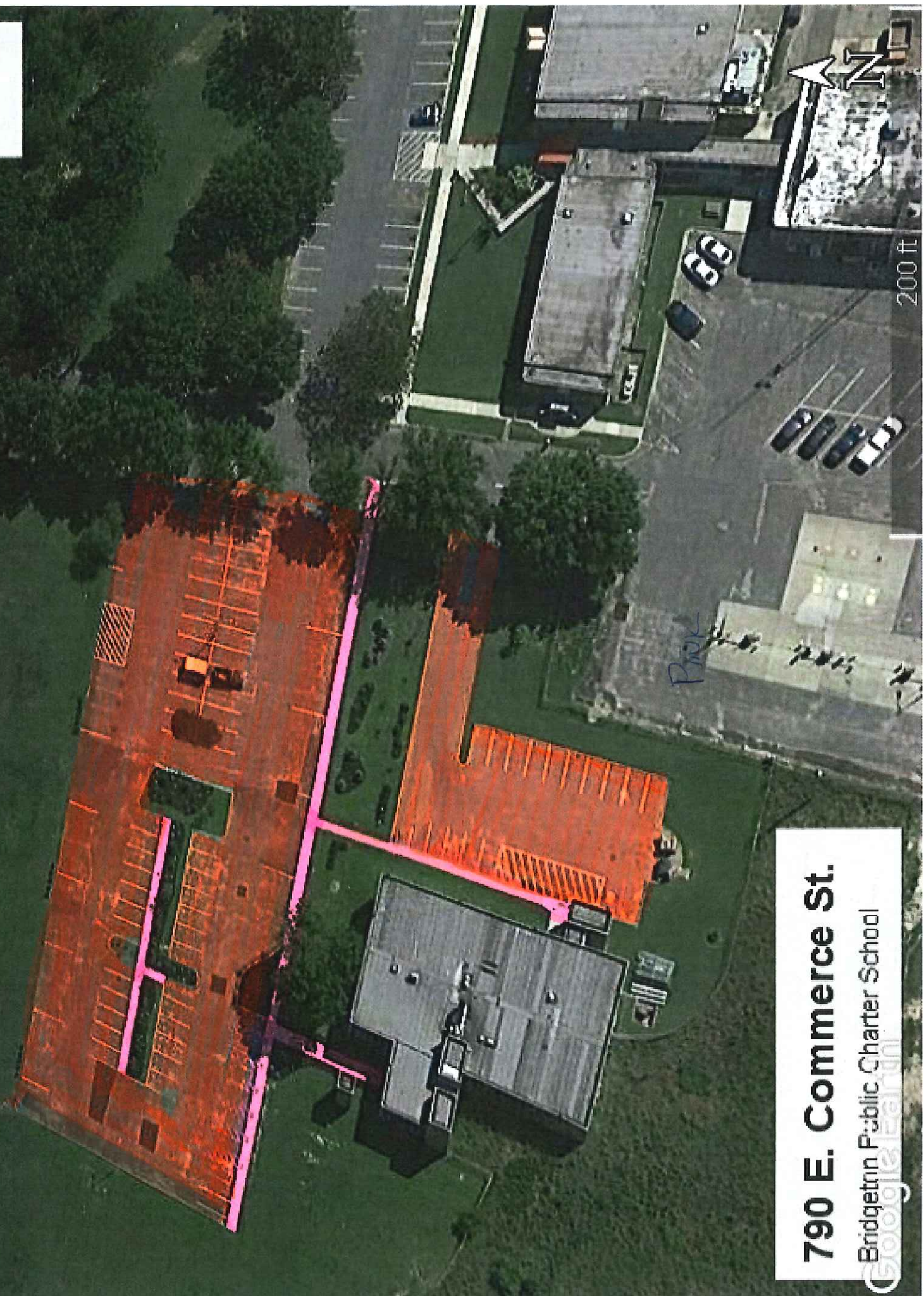
9. Emergency Contacts: Contractor shall provide emergency telephone numbers that may be called any time, 24 hours a day, and seven days a week. Contractor will respond within one hour to any call made by building manager for snow removal services. BPCS will provide contact information for Facilities Director and any designee.
10. Contractor shall include the following documents along with their proposed pricing structure: NJ Business Registration Certificate, W-9, and proof of insurance. Quotes received without the above reference documents will be disqualified.

Responses to this Request for Quote are due to the Bridgeton Public Charter School by **Wednesday, November 15, 2017 at 4:00 PM.** Acceptable responses are by fax at 856-281-3780 or by email at dmcgarry@cccharters.org.

Attached to this RFQ is a site plan of the Bridgeton Public Charter School. Please coordinate site visits with Doug McGarry, Director of Facilities via email at dmcgarry@cccharters.org.

790 E

Legend



790 E. Commerce St.

Bridgeton Public Charter School



200 ft

PARK